



Application / Enrollment Process:

Email the Admissions Office to schedule an Interview & Tour.

Admissions@LegacyChristian-Academy.com

- Include student's name(s).
- Grade level(s) you are inquiring.
- Name of school student(s) are currently attending.

Potential Student(s) must attend this visit.

Please provide IEP and 504 Plans in advance. (Email a copy to the Admissions Office.)

During the Interview, please provide a copy of your student's transcripts:

NOTE: Do not request "official transcripts" from their school, only a copy.

- Grades
- Attendance
- Discipline Records
- Standardized Test Scores *(if applicable)*

When applicant is accepted for enrollment, LCA will request "official transcripts" from their current school.

Pre-K & K5 Kindergarten Programs:

- PK3 Students must be potty trained.
- PK3 & PK4 Students must be of age by September 30th.
- K5 Kindergarten Student must be of age by October 31st.

When applicant is accepted for enrollment, LCA will need the following:

- Copy of Birth Certificate
- Immunization Records

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Once an application is processed a letter of acceptance is sent with instructions on how to complete the enrollment process, or a letter of denial is sent.

The Financial Aid/Tuition Assistance process must be completed prior to completing an enrollment packet. Once you accept a Financial Aid Award you may complete the enrollment packet. Choose your payment option, complete the Referral Form if a current LCA Family referred you, otherwise list N/A. We recommend completing “review of enrollment” at the end of process prior to submitting packet. Pay the registration fee(s) online and click submit. The Finance Office will customize your financial worksheet based on the payment option chosen and finalize your payment agreement.

Payment schedules begin in August.