



Hello Families,

We believe the programming at Legacy Christian Academy is most beneficial when completed as full time, fully committed students. Schedules are almost exclusively created for each student to maintain full time status. In the rare situation part time status is approved, the following criteria are required:

- Parents are to schedule an in-person meeting with administration first to review transcripts and graduation requirements by June 15th of their Junior year. NO exceptions.
- If an approval is granted by the administration, an in-person meeting with the finance director is required. Parents are expected to bring the signed transcript copy from administration to this meeting.
- Part time students are not eligible for any discount of any kind.
- Part time students = 3 or fewer classes  
Full time students = 4 or more
- Part time status will only be granted to seniors who have successfully completed the course work and credits required by the accrediting agency of Legacy Christian Academy and the VDOE.
  - Part time status will not be granted to any student who is not a senior.
- Part time tuition is paid at 50% of the full-time rate for 3 or fewer classes. Full time tuition is paid in full for 4 or more classes. Fees are also required in addition to the prescribed tuition.
  - Curriculum fee
  - Activity fee
  - Graduation fee
  - College Preparatory Testing fee
- If Dual Enrollment courses are being used and grades are to count for high school credit, those courses are considered a course required at LCA and will be counted in status determination.

Any questions regarding any portion of this notification can be directed to the Assistant Principal.